

**MINUTES
SELECTMEN'S MEETING
Friday, July 07, 2023**

SELECTMEN PRESENT: Janet Wall (JW), Mark Avery (MA), Tim Burt (TB)

OTHERS: Eric Fiegenbaum (EF), Deborah Ahlstrom (DA), Jay Moriarty (JM), Jeanette Fones

Correspondence:

- Dover will hold Household Hazardous Waste Day on August 26, 2023 at the Dover Community Services facility.

SIGN: payroll

NEW BUSINESS

- DA described the budget process and the materials she sends out for soliciting department requests (YTD report, CIP report, request for budgets, request for Wentworth Gift funding, and a cover letter). She explained that the BOS often give budget request guidance and she would expect to verify the cover letter wording by July 21. In the past, the BOS have asked departments for narratives with regard to their departments future needs or plans. Actual budget drafting is done Sept through December. MA will be away on August 7, JW will be away for an yet to be determined Friday in August, and TB is away on October 20. DA will resume sending the BOS the quarterly and monthly financial reports.
- On an invitation for Madbury to attend a meeting of a regional group of municipalities (Municipal Alliance for Adaptive Management) to discuss a Conservation Law Foundation petition to the EPA to increase oversight of stormwater pollution with respect to nitrogen affecting the Great Bay, EF will ask the Water Resources Board if a member might attend. JW also expressed an interest in attending in person. Madbury is currently not subject to oversight, but could choose additional protections like adopting a stormwater management ordinance.
- 10 Lee Rd. LLC has provided a copy of their water conservation plan for their wells, a NHDES requirement.

OLD BUSINESS

- EF shared the NHMA reply to a question on how the town might address the lack of progress on a property that should be going through probate. EF will see if the granddaughter has any insight on action by the assumed heirs, and also inquire about a probate process with the Town Attorney.
- NHMA guidance on addressing road insufficiencies was made available.

BOARD UPDATES:

- EF reported on some electrical work done in the older part of Town Hall. Jim Davis will be invited in to give a complete report and discuss an assessment and plan for more work (including yard pole lights). The Selectmen are also interested in supporting the safety issue of soccer goals on the athletic fields.
- JM reported that the two large paving projects had come in less than the budget projection. Unexpected work on two culverts on Champernowne had been completed and more work may be done next year. He is addressing the exposed pipe on Jenkins Rd. It will require raising a portion of the road about one foot and reworking some ditches. He would expect a full paving next year. On his favorable recommendation, there was consensus from the Selectmen that he could engage Talco for the ROW mowing of town roads this September.

EF will look into whether the State anticipates any unanticipated funding for roads this year.

- TB advised that Chief Perley has started working with MRI but has not delivered their entire requested list yet so the 100 days in the contract has not started. TB will provide EF with some sample MRI reports so he can assist with gathering GIS information.

OTHER:

- The Selectmen wondered if there could be an alternate member to the Cemetery Trustees. There are two residents interested in volunteering to fill the remaining term after a resignation.
- EF related a Conservation Commission discussion of a probable wetland fill violation on Huckins Rd. and a vote to oppose a wetland fill variance should it come to the Zoning Board of Adjustment. He will write a letter from the Selectmen requesting the resident address a ZBA application within two weeks if he should seek that route, and that there be no other activity on the area in question.
- There was a short review of the To Do list including: a quote for spraying for poison ivy, LandCare, a current use property, sealed minutes, and establishing folders in the Planning Board files for properties with issues, but not applications.

Meeting ended at 11:00am.

Submitted by: *Eric Feigenbaum*

Approved: *7-17-2023*

On approved minutes, proof changes are noted through italics for additions and strikethroughs for deletions.